

Charles Mia Limited Privacy Notice

PURPOSE OF THIS PRIVACY NOTICE

Charles Mia Solicitors respects your privacy and is committed to protecting your personal data. It is important that you read this privacy notice together with any other privacy notice or fair processing notice we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of how and why we are using your data. This privacy notice supplements the other notices and is not intended to override them.

If you have any questions in relation to our privacy policy or how we collect, use or store your personal information, you can contact us using the following details:

Charles Mia Solicitors
Email: office@charlesmia.com
Address: 39 St James's Place, London SW1A 1NS.

You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (www.ico.org.uk). We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance.

PERSONAL DATA

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

Charles Mia Solicitors will not collect any information about individuals, except where it is specifically and knowingly provided by them.

When you visit Charles Mia Solicitor's website our web server collects some basic information such as your internet service provider's domain name, which pages you accessed on the site, and when.

We may use this information only to analyse the use of our website to help guide improvements. We do not collect any personally identifiable information.

THIRD-PARTY LINKS

This website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy notice of every website you visit.

GENERAL DATA PROTECTION REGULATION

Under the General Data Protection Regulation there are a number of rights which you have and which are free of any charge.

These include:

- Being transparent as to how we use your use personal information
- Being fair in the processing of your personal information
- Access to your personal information and to certain other supplementary information which this notice addresses
- A requirement that we correct any mistakes in your information which we hold
- A requirement to erase your personal information in certain circumstances
- To receive the personal information concerning you which you have provided to us, in a structured, commonly used and machine-readable format and have the right to transmit that data to a third party in certain situations
- You can object at any time to processing of personal information concerning you for direct

- marketing
- You can object to decisions being taken by automated means which produce legal effects concerning you or similarly significantly affect you
 - You can object in certain other situations to our continued processing of your personal information
 - You can otherwise restrict our processing of your personal information in certain circumstances

For further information on each of these rights and when they may apply to you, please see the Information Commissioner's Office (ICO) web site <https://ico.org.uk/>

If you wish to take up any of these rights then please contact our data protection officer at our addresses above and please clearly identify yourself, provide proof of your identity and address (with copies of utility bills, bank statements or government issued correspondence) and let us know the information to which your request relates.

This notice was last updated on 02/06/18